

How to Assemble a Regular-sized (A4 folded in half) Classroom Reader

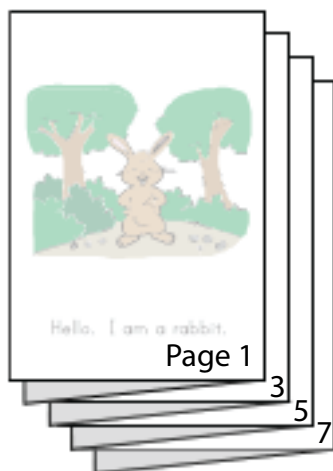


Step 1:
Print out the pages of the reader.



Step 2:

Take the cover page and fold it exactly in half.



Step 3:

Fold each of the inner pages in half and stack together.



Step 4:

Slide the stack of inner pages inside the cover.



Step 5:

Staple along the spine. Three staples is usually enough.



Step 6:

Finally, use some masking tape along the spine of the reader, using the dotted line as a guide.

Your reader is now ready!